**ALASC at UCLA Meeting Minutes**

**April 23, 2014**

**In attendance:**

Nick, President

Linda, Secretary

Francesca, VP

Christine, Secretary

J, Treasurer

Alice, Webmaster

Camille, Webmaster

Leann, Publicist

Cecilia

**Amend Charter for Vice President:**

In times of inactivity (i.e. no first-year representation for VP), a second-year will be able to take the position of Vice President. Previously, only a first-year was able to take the position of VP. All in favor:

7 Yes; 0 No

**Positions for Next Year:**

* Francesca—Moving from VP to President
* Alice needs login information for Website next year.
* Christine will continue to be Secretary; will also take VP at large until first-year volunteers
* J will continue to be Treasurer (will need to meet with Alyson to transfer names on account)

**Website/Blog:**

Nick has migrated the information from the old website to the new website. The website and blog are now connected. They are now managed through Weebly. (ALA-UCLA.weebly.com)

* Forwarding people to the new site!

Ideas for projects for next year and plans for what to put on website/blog.

* Blog posts and photos from events
* Camille: Timeline for IS students throughout their 2-years. When things should be completed as per portfolio and graduation requirements.
  + i.e. Outline of the courses that offer the major paper requirement
* Advertise the ALASC Mentor/Mentee program
* Digital libraries/Dig Lib programs information integration on the website

**Upcoming Events:**

Archives tour: City Archives on Thursday, May 15. Tour starts at 2pm

* Set up carpools—Set up Google form
* Look at parking situation at the archives

**Events for Next Year:**

Nick’s advice: One social and one educational event per quarter. Make an effort to keep people within the program connected.

Flyers for advertising in the welcome packets to the incoming students. Talk to Susie Abler.

Ideas for events:

* More meetings—Officer meeting and general student meeting. Happy hours.